

The Dwayne Peaslee Technical Training Center, Inc.
Board of Directors Meeting Minutes
February 8, 2018

We are a catalyst for economic growth providing access to technical training for a diverse community of learners to meet the current and emerging needs of our communities and employers.

Voting Board Members in Attendance: Willie Amison, Sandy Dixon, Neil Gaskin, GR Gordon-Ross, Tracy Green (arrived at 2:10), Luke Livingston, Shirley Martin-Smith, Larry McElwain, Chris Pandino, Rick Salyer, Patrick Slabaugh, Cheryl White, Cynthia Yulich

Non-Voting Board Members in Attendance: Diane Stoddard, Anna Stubblefield

Others in Attendance: Kevin Kelley, Carolyn Chinn Lewis, Debbie Burns

Facilitators: Dr. Jacqueline I. Snyder and Dr. Ken Gibson

Shirley Martin-Smith called the meeting to order at 12:11 p.m.

1. (Agenda Item #2) Michelle Hammann and Erika Dvorske of SS&C Solutions, the accounting firm for Peaslee Tech, gave the 2017 end-of-year financial report. Peaslee Tech ended the year with a net positive change in assets of \$279,484 vs the budgeted increase of \$142,415. Rick Salyer made a motion to accept the report. Pat Slabaugh seconded the motion. Motion passed. All were in favor. Cindy Yulich was acknowledged for all the work she did to coordinate with the twelve banks the refinancing of Peaslee Tech's mortgage.
2. (Agenda Item #1) Rick Salyer made a motion to approve the November 7, 2017 board meeting minutes. GR Gordon-Ross seconded. Motion passed. All were in favor.
3. (Agenda Item #3) Cindy Yulich and Kevin Kelley went over the proposed revisions to the Bylaws with regard to Board make-up, number of members, and representation. Luke Livingston made a motion to approve the changes. Cheryl White seconded. Motion passed. All were in favor.
4. (Agenda Item #4) Kevin Kelley went over the changes for inclement weather school closing notifications (included). Cindy Yulich made a motion to approve. Sandy Dixon seconded. Motion passed. All were in favor.
5. (Agenda Item #5) The board terms for Shirley Martin-Smith, Chris Pandino and Willie Amison were scheduled to end on December 31, 2017. Sandy Dixon made a motion to extend their terms to an additional 3-year term (January 1, 2018 through December 31, 2020). Rick Salyer seconded the motion. Motion passed. All were in favor.
6. (Agenda Item #6) Kevin Kelley discussed grants received from the Kriz and Rice Foundations for building the new **Rice-Kriz (pending approval by the donors) Facilities Maintenance and Building Trades** lab and an additional classroom.

Fall 2018 - Four new apprenticeships to be offered in Facility Maintenance for multi-family homes/apartments, Commercial Building Facility Maintenance, 1-year Residential Plumbing and 1-year Residential Electrical.

Peaslee Tech currently has eight enrolled in the Industrial Maintenance Mechanic Apprenticeship. They are currently enrolled in welding and their next class will be *Introduction to Machining* which starts on March 21. The class size will be small in order for the students to have access to the machinery.

Kevin Kelley explained now that Peaslee Tech is a post-secondary institution, the tracking of enrollment will be a little different. He will track the short programs vs. longer programs. The community college enrollment needs to be tracked separately as well.

Rick Hird will update the board at the next meeting regarding the lawsuit with Hiper Technologies.

7. (Agenda Item #7) Anna Stubblefield met the USD #497 board officers about moving forward with a partnership agreement with Peaslee Tech. Dave Cunningham, USD 497 Executive Director of Human Resources, is working on the MOU.

Kevin Kelley shared recent in-kind contributions of equipment to Peaslee Tech.

- **Lawrence Paper Company** donated 2 milling machines. We now have 5 manual mills and 5 manual lathes for the machining program.
- **Hamm** has provided the use of a tractor-trailer for the CDL program. The truck will also be featured in the Lawrence St. Patrick's Day Parade on Saturday, March 17, representing Peaslee Tech in the parade.

8. A motion to adjourn to the Board Workshop carried and the meeting adjourned.