

The Dwayne Peaslee Technical Training Center, Inc.

Board of Directors Meeting Minutes

August 23, 2018

We are a catalyst for economic growth providing access to technical training for a diverse community of learners to meet the current and emerging needs of our communities and employers.

Voting Board Members in Attendance: Shirley Martin-Smith, Willie Amison, Cynthia Yulich, Tracy Green, Lisa Larsen, Luke Livingston, Larry McElwain, Chris Pandino, Reginald Robinson, Rick Salyer, Patrick Slabaugh, Randy Weseman, Cheryl White

Non-Voting Board Members in Attendance: Diane Stoddard, Dr. Anthony Lewis, Craig Weinaug

Board Members Absent:

Others in Attendance: Kevin Kelley, Rick Hird, Debbie Burns

Shirley Martin-Smith called the meeting to order at 4:05 p.m.

(Agenda Item #1) Cindy Yulich made a motion to approve the April 2018 minutes with the correction of Agenda Item 6 a's date. It should read August 23rd not August 2nd. Larry McElwain seconded. Approved with all in favor.

(Agenda Item #2) Cindy Yulich gave the Treasurer's report. She stated everything was running pretty close to budget. Willie Amison made a motion to approve the report. Second by Luke Livingston. Approved with all in favor.

(Agenda Item #3) Cheryl White made a motion to approve the 2018-19 school catalogue that was expanded to add apprenticeships and new programs. Lisa Larson seconded. Motion approved with all in favor.

(Agenda Item #4) There was discussion about the committee meetings and it was decided they are going to try and meet quarterly on the day of each board meeting. The finance committee would like our accounting firm to give them a crash course on our accounting procedures. They would like to see if our accountant can come to the November meeting.

Dr. Lewis was welcomed to the board and introductions were made. Craig Weinaug's upcoming December retirement was discussed. Larry McElwain is also going to be retiring at the end of January.

(Agenda Item #5) Updates:

- a. Kevin Kelley reported that we have four new apprenticeships now with many starting in the next several months.
- b. The welding lab, in agreement with USD 497, will start this coming January.

- c. Machinery training for the public will start in January. Right now, private companies are using the lab for training.
- d. Kevin Kelley prepared a letter (application) to United Way for some possible funding. At first, they responded saying Peaslee Tech wasn't eligible, but then decided they would like to find a way to help fund the women in tech trades. Growing Real Opportunities for Women Program is the name of the program or GROW for short.
- e. The KBOR renewal for our second year has been sent in.
- f. Kevin provided an organizational chart for the board members.

(Agenda Item #6) Other Business: Kevin reported:

- a. Kevin is applying for VA approval so that VA benefits will apply for our classes.
- b. Phoenix Woodworking, a group for prison offenders, is using a small room in the back of the building for making woodworking projects.
- c. In 2017 Peaslee Tech served 675 people, including off-site classes. So far this year up to June, we have served over 500.
- d. Kevin reported that our Wi-Fi system had not been working properly making it difficult for cell phone service. He believes it is fixed and working much better now.
- e. As a final project our apprentices will be helping Habitat for Humanity with framing, wiring and plumbing on their future houses.
- f. The City is going to help with repaving the parking lot at Peaslee. There is also some sidewalk repair needed.
- g. It is time for Kevin's evaluation. A questionnaire is going to be sent out after Labor Day and Kevin will provide feedback. There will also be a reminder and the link to complete the Harassment policy for those who still need to do so.

The board members are going to take a tour of the new areas as soon as the meeting is adjourned.

Chris Pandino made the motion to adjourn the meeting. Willie Amison seconded. Motion approved with all in favor.

Debbie Burns, Board Recorder