



Peaslee Board of Directors

February 2019 Board/Annual Meeting

February 21, 2019, 3:00-4:00 p.m., Board Committee Meetings; Academic Classroom B, Executive Committee – Kevin’s office, Finance Committee – Classroom C, Planning Committee – Classroom E

February 21, 2019, 4:00-5:30 p.m., Peaslee Tech Directors’ Meeting, Classroom C
February Board Meeting Agenda—4:00 p.m.-5:30 p.m.

Director Attendance (voting): Dr. Willie Amison, Jessica Beeson, Joe Caldwell, Sandy Dixon, Tracy Green, Shirley Martin-Smith, Lisa Larsen, Luke Livingston, Bonnie Lowe, Chris Padino, Reginald Robinson, Rick Salyer, Patrick Slabaugh, Randy Weseman, Cheryl White, and Cindy Yulich

Director Attendance (non-voting): Sarah Plinsky, and Dianne Stoddard

Other Attendees: Rick Hird (Board Attorney, Dr. Kevin Kelley (Executive Director), Dr. Teresa Kelley (Volunteer Recorder)

1. Approval of November 2018 Minutes—vote

The Board President called for a motion to approve the minutes. Luke Livingston moved, Randy Weseman seconded. Minutes approved.

2. Treasurer’s Report—vote

Treasurer’s report indicated that instructional costs and income have increased and the year was ended very near budget. Discussion followed regarding the amount owed on the facility and the current enrollment trends. It was reported that financials are better than ever and the first audit has begun.

Willie Amison motioned to approve the report. Pat Slabaugh seconded. Motion carried.

3. Bylaws Revision; Increase At-Large Directors positions from seven to 11 – vote

The board voted on a proposal to increase the number of At-Large Directors. Motion made by Reggie Robinson. Lisa Larsen seconded. Motion carried.

4. Board Membership-Terms/Renewals/Vacancy/Nominating Committee—vote
 - a. Reappointment Nominees; Cheryl White, Rick Salyer, Cynthia Yulich, and Luke Livingston

Reappointment nominations were presented and a vote called for. Motion made by Cindy Yulich and seconded by Cheryl. Motion carried. An updated roster will be disseminated soon.

- b. New At-Large Appointment Nominees; Sandy Dixon and Craig Weinaug
New At-Large appointment nominees were presented. Randy Weseman motioned to approve. Reggie Amison seconded. Motion carried.



5. Election of Board officers – vote

A proposal to maintain Shirley Martin-Smith, Cindy Yulich, and Sandy Dixon in current offices and add Craig Weinaug as secretary was presented. Willie Amison moved to approve the proposal. Randy Weseman seconded. Motion carried.

6. Revision of Inclement Weather policy – vote

A revision of the Inclement Weather policy was presented. Cindy Yulich motioned to approve and Cheryl White seconded. Motion carried.

7. Addition of Registration and Enrollment Procedure to Policy & Procedures Manual – vote

A proposal to add the Registration and Enrollment procedure to the manual was presented. Discussion followed regarding off-site data backup and the use of best practices to develop the policy. Willie Amison moved to approve the proposal. Rick Salyer seconded. Motion carried.

8. Repaving proposals – vote

Three bids and a recommendation for parking lot repaving were presented. Tracy Green moved to accept the recommendation. Luke Livingston seconded. Motion carried.

9. Michael Gaughan Resolution – vote

A resolution to honor Michael Gaughan for board service to Peaslee Technical was presented. Luke Livingston moved to approve the resolution. Lisa Larsen seconded. Resolution unanimously approved.

10. Willie Amison Resolution - vote

A resolution to honor Willie Amison for board service to Peaslee Technical was presented. Cindy Yulich moved to approve the resolution. Cheryl White seconded. Resolution unanimously approved.

11. Hugh Carter Resolution – vote

A resolution to honor Hugh Carter for service to Peaslee Technical was presented. Craig Weinaug moved to approve the proposal. Willie Amison seconded. Resolution unanimously approved.

12. Updates/Discussion:

- New programs for 2019 – apprenticeships, open enrollment, customized, Cengage
**Seven new programs began last year and six are planned for the current year.
The Executive Director has been asked to present to the deans of the community colleges regarding successful apprenticeship programs.**
- Campus Activity & Enrollment Report
**Flint Hills Community College will be leaving Peaslee at the end of the semester.
Peaslee is becoming broadly recognized.
Peaslee and the Workforce Center have developed a one-stop experience for potential clients/students.**



- School Districts; LPS and EPS update
Adult Basic Education and ELL programs are moving from the Lawrence school district to Peaslee. A partnership with Eudora public schools and Peaslee will begin in June with an auto collision apprenticeship.
- Stewardship Committee
Starting a Stewardship Committee to supplement current revenue was discussed.
- Annual Fundraiser
Plans for the first annual fundraiser are underway.
- 2019 Accounting/Bookkeeping process
Bookkeeping is now done in-house. Quarterly reviews will be provided by an accountant and Peaslee's first audit is in-process.

13. Other Business

Pat Slabaugh moved to enter into Executive Session. Rick Salyer seconded. Session began at 5:30 p.m. Cindy Yulich moved to adjourn Executive Session. Rick Salyer seconded. Session adjourned at 5:38 p.m.

14. Adjourn