



Peaslee Board of Directors Agenda

August 10, 2023, 3:30-5:00 p.m., Peaslee Tech Directors Meeting

In Attendance: Shirley Martin-Smith, Bobbie Flory, Cynthia Yulich via zoom, Brittany Hall, Dr. Bill DeWitt, Rick Hird, Dr. Kevin Kelley, Andrea Chavez, George Crump, Bonnie Lowe via zoom, and Kiah O'Quinn, as official minute-taker.

Not in Attendance: Wayne Ricks

Shirley called the meeting to order at 3:42pm

1. Meet & Greet of Peaslee Staff – Scott Wilhite

Kevin introduced Scott Wilhite, CDL Coordinator. Scott began working at Peaslee in May of 2023; he previously worked for Johnson County Community College as their CDL instructor. Scott presented to on how a CDL student goes through a common pre-trip.

2. Approval of May 11, 2023, Minutes/Agenda – Vote

Bobbie Flory requested to amend the minutes. She was not listed as not in attendance in the minutes. Bobby also asked us to not use acronyms in the minutes. Shirley entertained a motion to approve the amended minutes and agenda. Bill moved to approve the amended minutes/agenda. Motion seconded by Shirley. The motion for the amended minutes/agenda was unanimously approved.

3. Treasurer's/Finance Committee Report

- Second Quarter 2023 Financials

Landi and Kim provided a summary of the Second Quarter 2023 Financials that was sent with the financials stating:

“There is not a lot of variation in the Balance Sheet from this quarter to last. Note that Instructional Income is down a little for the 2nd Qtr. and is currently below budget for the quarter, though is still above budget in total for the year. However, instructional costs are quite a bit higher than budgeted for both the 2nd Qtr. and the year. It looks like the majority of Instructional costs are the cost of instructors. All of this has resulted in net ordinary income being lower than the budget for the year. Expenses outside of instructional costs are still coming in under budget – so really, instructional costs are the main budget discrepancy. There are no red flags and in good financial standing.”

- **We are moving the majority of the balances with the banks that loaned us money into CD accounts due to high annual percentage yield rates. Bobbie had asked if we have a policy in place for these investments, maturity dates, and renewal of the CDs. As of right now, we do not have any policies in place for the CDs but will put together a draft policy with the help of Rick Hird.**
- **Cindy stated that Emprise Bank shares our quarterly financials with each bank that originally loaned Peaslee money as a courtesy.**
- **January 2025 is when the mortgage will be paid off.**

Shirley entertained a motion to accept the second quarter 2023 financials. Bobby accepted the motion; Bill seconded the motion. The motion to accept the second quarter 2023 financials was unanimously approved.

4. Updates/Discussion:

- USD 497 Automotive Instructor

Bill announced that there is a new automotive instructor for USD 497. His name is Kevin Bailey, ex-marine, with a lot of industry knowledge. Kevin has been super eager to get started and is taking inventory of the lab. The hiring of Kevin will be a good partnership with the new car dealers, and we plan to have an advisory meeting to introduce him on August 23, 2024.

- **Apprenticeship Update**
Andrea presented.
 - 1. Fall Youth and Pre-Apprenticeship deadline is 8/24/23. Depending on how many students apply to each program will determine whether we have the program. The application deadline for Spring is 11/30/23. Youth and Pre-Apprenticeships will be funded under the SAEI Grant (State Apprenticeship Expansion, Equity, and Inclusion Grant)**
 - **In the past, this was only offered to seniors who had enough credits, but we are moving towards the school districts giving credit for the youth and pre-apprenticeships.**
 - **Currently we have 3 enrolled in Carpentry, 1 in Auto Detailing, and 1 in CDL. With the school year about to start on August 17, 2024, we are hoping more students will be interested in the youth and pre- apprenticeships.**
 - **Charlie Lauts is responsible for our outreach to the Douglas County schools on youth and pre-apprenticeships. We also have a meeting each year with the counselors and principals of each school to encourage them to promote the opportunities.**
 - 2. We started 2 new cohorts of Industrial Maintenance Mechanics, one new Robotics Tech cohort, and one new Facilities Maintenance cohort (21 students currently in Facilities Maintenance cohort).**
 - 3. We plan to submit a new program to the KAC (Kansas Apprenticeship Committee) for an RV Service Technician. (This new program originated due to our relationship with Laird Noller and asking how we can help them.)**
- **Tenants to Homeowners Update**
Kevin presented an update on the Tenants to Homeowners project. The first house was moved outside of the building but due to unforeseen circumstances, it has not been moved to the location yet. Kevin said it was going to be moved to the location Monday, August 14, 2024. The Electrician class has already completed the rough wiring and the Plumbing class is going to go onsite and help with the plumbing.
- **Senate Bill 163**
Kevin presented on the Senate Bill 163. The bill did not get above the line to be presented for a vote. Kevin said it would be easier if they had an opposition to the bill, so they know how to talk to them. Most of the Senators are in support of Peaslee Tech. If the bill does not pass in the next session, it would restart the process again. It was suggested to just try to get it through to the Senate.
- **Senator Moran**
Senator Moran came for a couple of hours to tour and visit with Kevin. Senator Moran asked how he could help, Kevin sent him a letter asking for \$85,000, outlining 2 big projects.
- **Enrollment Update**
Kevin stated we are on course to reach about 3,000 enrollments this year, which includes about 600 students getting their Driver's License through Buckle Up. Peaslee enrollments are not just a student head count.
- **Grant Update**
Andrea presented.
 - **Currently applying for The Rice Family Foundation Grant, due 9/11/23, and will notify no later than 12/31 if awarded. Requesting \$75,000**
 - **Currently applying for the Kriz Charitable Fund Inc., due no later than 9/30/2023. Requesting \$75,000.**
 - **Will match \$75,000 in Institutional Funds from the Rising Together Campaign.**
 - **Project: Utility-Scale Solar Training Center**

- We would set up several different types of solar arrays that would be commonly found in utility/commercial solar operations to serve as our lab and simultaneously provide energy to our facility. Installed on the ground and roof.
- Sunderland Foundation Grant – Requesting \$75,000 for the same project. Will match \$75,000 from Rice, Kriz, and Institutional funds from the Rising Together Campaign.
- Submitted a grant to the Kansas Department of Commerce for \$200,000 with matching \$200,000 in Institutional Funds for the Registered Apprenticeship Project. Earliest award notice 9/1/23.
- Received \$85,000 more on the SAEI grant (State Apprenticeship Expansion, Equity, and Inclusion Grant) and will be getting another \$100,000 with an added 50 new apprentices' goal to make a total of 158 under the grant. Currently have 106.

5. Other Business

The new roof is being installed now. The roof should be completed in 3 weeks and should last about 50 years like the last one. They are adding another layer of installation and putting the new roof over the top of the current one. This is a \$1.1 million project, and we are paying \$70,000 out of pocket with the rest being covered by insurance.

6. Executive Session (If needed)

No Executive Session was needed.

7. Adjourn

Shirley entertained a motion to adjourn. Bobbie moved to adjourn. Motion seconded by Bill. The meeting was adjourned at 4:57pm.