



Peaslee Board of Directors Agenda

March 14, 2024, 3:30-5:00 p.m., Peaslee Tech Directors Meeting

In Attendance: Shirley Martin-Smith, Brittany Hall, Wayne Ricks and Bobbie Flory, Dr. Kevin Kelley, Andrea Chavez, and Kiah O'Quinn, as official minute-taker

In Attendance via Zoom: Cynthia Yulich and Rick Hird

Not in Attendance: Dr. Bill DeWitt, Bonnie Lowe, and George Crump

The meeting was called to order at 3:34pm

1. Approval of January 11, 2024, Minutes/Agenda – vote

Shirley entertained a motion to approve the minutes and the agenda. Bobbie moved to approve the minutes/agenda. Motion was seconded by Cindy. The motion of the minutes/agenda was unanimously approved.

2. Treasurer's/Finance Committee Report

- Last Quarter 2023 Financials

We have hired Brandon Petz with Petz Accounting Services, LLC to replace Landi with The McFadden Group to handle Peaslee Tech's Financial Statements. Brandon suggested moving forward with QuickBooks online instead of QuickBooks desktop, so we have migrated from desktop to online. Brandon and his associate Katie McCormick presented the 2023 4th quarter Financial Statements.

There have been some hiccups with the migration from QuickBooks desktop to online, but everything is getting cleaned up. We have transitioned to completing bank reconciliations and payroll in-house instead of using a third party. Andrea Chavez will do all the reconciliations and process payroll. Brandon said that since there were so many different outside sources handling the financials that may have caused some of the discrepancies and items not being done thoroughly. Brandon and Katie have buttoned things up from past years. They didn't see anything major but are still waiting to hear back on a few items from past parties. Total assets are up from last year, this is due to some movement in cash to various CD accounts that were opened. There was an Employee Retention Credit of \$58,000 filed, but we only received \$41,000, so we are still waiting to hear back from past parties to find out why we did not receive the full balance. By 2025, the City and County loan should be paid off and the Emprise Bank Loan is not too far behind in paying that off as well. On the Statement of Activity, some of the grants were parked in Equity and those have been moved to revenue. Payroll expenses have gone up with new hires. We did budget for 2 more full-time instructors for this year and the goal is 5 more in the future. In 2021, the Real Estate tax was paid in full, then in 2022, it was not paid in full, and in 2023 it was paid in full again. The annual budget looks good. There is nothing major to straighten out and all numbers are accounted for, just cleaning up some of the numbers and moving money accordingly.

Shirley entertained a motion to accept the 2023 4th Quarter Financial Statements. Bobbie moved to approve the 2023 4th Quarter Financial Statements. Motion was seconded by Brittany. The motion of the 2023 4th Quarter Financial Statements was unanimously approved.

3. Updates/Discussion:

- SB 529 Update

Kevin updated that there was a hearing on 3/14/24 to discuss Senate Bill 529. Kevin said it went fine but the issue is getting it to a vote. Many people spoke on behalf of Peaslee Tech. Senator Kloos, the majority whip, spoke on behalf of Peaslee Tech. Four people on the Means and Ways Committee had already passed the bill in prior years, so we are hopeful it will pass. The committee should be voting on it soon, and then we should see it on the Senator's calendar. We need it to be above the line to

entertain a vote. We want to stay away from the Federal Election and have it in the primary election in August.

- **Tenants to Homeowners Update**
The Carpentry class has started construction of the 3rd house, with the first on-site, and the second in the back parking lot of Peaslee. The Electrician class will be going on site to the first house to complete some wiring.

- **Welding Lab Update**
In partnership with USD 497, all new equipment has been purchased and installed in the Welding Lab. 12 New welders were added to the lab and everyone seems to love them.

- **Solar Install Update**
The design has been sent to Evergy for approval, which then will go to the City for approval. We hope to be producing solar at the end of May. Evergy is helping us with our account structure to maximize our solar installation at 30kW AC, which is equivalent to approximately 60% of our current electrical usage. The hope is to be carbon neutral by the end of next year.

- **Apprenticeship Update**
At the end of March, we will hold the high school counselor/principal luncheon where we will provide them with an update on the Youth Apprenticeship opportunities and changes made from the previous year.
 - **Changes made to the youth apprenticeships include the following: youth will have to complete 144 hours of related technical instruction and 2000 on-the-job training hours; apprenticeships must be competency-based; will be employed part-time with a minimum of 5 hours a week and will be responsible to find their employment before starting the apprenticeship; must come up with the difference in cost for all programs that exceed \$2000.**
 - **Competency-based Registered Apprenticeships eligible for Youth Apprentices:**
 - **Medical equipment Preparer (Sterile Processing Tech) ONLINE Ed2go \$2795**
 - **Appliance Repair Technician ONLINE \$26255**
 - **CDL-A \$4620.**
 - **Facilities Maintenance Technician \$2625**
 - **RV Technician \$2625**
 - **Dental Assistant ONLINE Ed2go \$2995**
 - **Vet Technician ONLINE Ed2go \$2495**
 - **Pharmacy Technician ONLINE US Career Institute \$1299**
 - **Residential Plumber \$2625.**
 - **Residential HVAC \$2625.**
 - **Engineering Assistant ONLINE \$2625.**
 - **Registered Apprenticeships Approved by the KAC in March:**
 - **Pharmacy Tech**
 - **Carpentry Rough**
 - **Dental Assistant**
 - **Vet Technician**
 - **Plumber (competency-based)**
 - **HVAC (competency-based)**
 - **Engineering Assistant (competency-based)**

 - **Grant Update**
Andrea has submitted the following grants:



- **Altrusa Scholarship \$1000.** This scholarship is designated to the Women in the trades. We are nominating one of our Welding students, Mina Dailey. This scholarship is due at the end of March and if awarded, Mina will be awarded in May.
- **2025 City of Lawrence RFI ED funding for \$900,000.** The city is changing how agencies submit their requests and is now using an eBid submission through DemandStar. All submissions are due by April 9th.
- **US DOL FMCSA CDL Training Grant \$200,000.** This is through the US Department of Labor Motor Carrier Safety Administration. This grant will serve Veterans, families of Veterans, Tribal, and Underrepresented Populations for CDL training. We are getting letters of support from Haskell Indian Nations University, Catholic Charities and the Lawrence Workforce Center. The grant is due April 19th.
- **IDEA-M 2024 Incentive Funding \$30,000 for Apprenticeship programs in manufacturing.** This supports the development of Registered Apprenticeship programs and the expansion of existing programs in manufacturing.
- **2025 Douglas County funding meeting is also coming up soon.**

4. Other Business

We are partnering with the Boys and Girls Club and the City of Lawrence to create 15 new bus stops. This will consist of 3 different classes, Spring, Summer, and Fall and each class will make 5 bus stops. These bus stops will have solar lighting and be wheelchair accessible. The construction of the bus stops will be done at Peaslee Tech with Jay Hundley instructing.

5. Executive Session (if needed)

No Executive Session was needed.

6. Adjourn

Shirley entertained a motion to adjourn. Bobby moved to adjourn. Motion seconded by Wayne. The meeting was adjourned at 4:54 pm.