



Peaslee Board of Directors Agenda

November 14, 2024, 3:30-5:00 p.m., Peaslee Tech Directors Meeting

In Attendance: Shirley Martin-Smith, Bobbie Flory, Brittany Hall, Rick Hird, and Dr. Kevin Kelley, Andrea Chavez, George Crump and Kiah O'Quinn, as official minute-taker

In Attendance via Zoom: Wayne Ricks and Cindy Yulich

Not in Attendance: Bonnie Lowe and Dr. Bill DeWitt

The meeting was called to order at 3:34 pm

1. Approval of September 12, 2024, Minutes/Agenda – vote

Shirley entertained a motion to approve the minutes and agenda. Bobbie moved to approve the minutes/agenda. The motion was seconded by Cindy. The motion of the minutes/agenda was unanimously approved.

2. Treasurer's/Finance Committee Report

- Third Quarter 2024 Financials

Brandon Petz presented the Third Quarter 2024 Financials. He said the checking account balance decreased by approximately \$54,000 since year-end but up about \$246,000 since last quarter. The fixed assets reflected the investment of \$75,000, which is the net total payments to Alpha Roofing less insurance reimbursement from Auto Owners for the new roof. SAEI grant pledged in August was not yet received in Quarter 3. Brandon mentioned the deferred revenue is up \$87,000 from last quarter due to more courses beginning in Quarter 3 vs Quarter 2. Facility lease income went down due to Sun Creations' reduction in lease amount. Kevin mentioned that Amarr will be taking over that lease in January 2025 so we should see an increase of facility lease income there. There was a \$25,000 donation from Alpha Roofing in Quarter 3. Audit fees of \$15,000 in Quarter 3 are expected to increase the total accounting/professional fees for the year. Licenses and permits increased in quarter 3 due to a \$10,000 payment to the Kansas Board of Regents for reaccreditation. Brandon also mentioned that utilities were down about \$12,000 total and Kevin said that was due to the new roof and us trying to be more carbon neutral. Shirley entertained a motion to accept the Third Quarter 2024 Financials. Bobbie moved to approve the Third Quarter 2024 Financials. The motion was seconded by Cindy. The motion of the Third Quarter 2024 Financials was unanimously approved.

3. 2025 Budget – vote

Kevin presented on the 2025 Budget; he said that there are not many big changes from previous years, but we are being more conservative on the budget and reflect more closely what we plan for the year. Shirley entertained a motion to approve the 2025 Budget. Brittany moved to approve the 2025 Budget. The motion was seconded by Cindy. The motion of the 2025 Budget was unanimously approved.

4. Updates/Discussion:

- Solar Install Update

The current contractor defaulted on this project, but we have got all major equipment installed. Rick Hird said that there is a performance bond and a 3rd party claim's administrator is coming out to Peaslee on November 19th to evaluate what is left to complete on the project. The claim's administrator will also review the work of Wentz Solar. Rick mentioned that communication between the claim's administrator was good, and we are expecting it to cost another \$150,000 to finish the project.

- Eudora Programs

The following programs will be in partnership with the Eudora School district, and we already have some students signed up for them:

- a. **Skilled Trades Pre-Apprenticeship will be M-F 12:45-2:45 pm for 18 weeks and starts 1/6/25, Introduction to Aviation Pre-Apprenticeship will be M-F 8:30-10:30am for 9 weeks starting 1/6/25.**
 - b. **Automated Prototyping Technologies Pre-Apprenticeship will be M-F 8:30-10:30 am for 9 weeks starting 3/24/25.**
- **Tonganoxie High School**
The principal and CTE Teacher of Tonganoxie High School came to Peaslee to talk about starting up some programs in partnership with Hills Pet Food Plant.
 - **Tecumseh North Visit**
We had about 65 5th grade students come to Peaslee on a field trip. The 5th graders participated in various hands-on activities in Plumbing, Welding, CDL, Auto Technician and Carpentry.
 - **Ground Source Heat Pump**
We are currently receiving bids for this project, and one is coming in within the next week. This project will be around \$750 thousand to a million dollars to complete, and we hope to have it running by the end of next year. Andrea is working on some grants to help fund this project. This project and the solar panels will help Peaslee become carbon negative and will create training programs for us. Kevin would like to have KU engineers assess that we are carbon negative.
 - **Apprenticeship Update**
Andrea presented an update on apprenticeships that included the following:
 - **2 new Residential Plumber apprentices started 9/24 from Learned Plumbing**
 - **7 new Industrial Maintenance Mechanic apprentices started 10/14. 5 from Berry Global and 2 from Post Holdings.**
 - **3 new RV Technician apprentices started 10/9. 2 from Laird Noller and 1 from Eagle Trailer**
 - **Scheduled to start a spring Facilities Maintenance apprenticeship on January 8th with the Apartment Association of Kansas City and offering it as open enrollment. The classes will be on Wednesdays from 5-9 pm**
 - **Skilled Trades Pre-Apprenticeship will be M-F 12:45-2:45 pm for 18 weeks and starts 1/6/25**
 - **Introduction to Aviation Pre-Apprenticeship will be M-F 8:30-10:30 am for 9 weeks starting 1/6/25**
 - **Automated Prototyping Technologies Pre-Apprenticeship will be M-F 8:30-10:30 am for 9 weeks starting 3/24/25.**
 - **1 apprentice completed the HVAC from LMH; 3 apprentices completed the Residential Plumber with 2 from Blue Duck and 1 from LMH**
 - **Andrea was asked and accepted to be a panelist at the 3rd Annual National Apprenticeship Week Summit at Salina Airport on 11/21 and will be talking about Youth Apprenticeships.**
 - **Grant Update**
Andrea presented an update,
 - **We are still waiting to hear if we were selected to receive the Kriz Foundation, Rice Foundation, and US Bank Foundation grants**
 - **We did not receive the Kansas Board of Regents grant for \$10,000**
 - **Sunderland Foundation now says that updated guidelines and program areas of interest will be available in the second half of 2025, so Andrea will be submitting the remaining Ground Source Heat Pump Grant whenever she can.**
 - **We anticipate the SAEI grant to be extended until the end of next year, but have not heard definitively yet**
 - **Bobbie announced that LHBA was going to present Kevin with a check for \$10,000**

5. Other Business

Kevin mentioned that we had 19 kids sign up for the Aviation club.

Dr. Bill DeWitt will be leaving the board and will be replaced by Mark Preut, new principal of the College and Career Center.

6. Executive Session

A motion to go into an Executive Session was moved by Bobbie and seconded by Brittany. An Executive Session was called to order at 4:36 pm and the board will reconvene in 10 minutes.

- **Kevin's Evaluation**

The board discussed Kevin's evaluation, and all members were pleased with his performance. Bobbie made a motion to mirror the county's market raise of 3.7% which would go into effect March 2025 and approve a one time \$10,000 merit to go into effect April 2025.

The motion was seconded by Brittany. The motion was unanimously approved.

Bobbie entertained a motion to leave the Executive Session and Brittany seconded the motion. The motion was unanimously approved.

The Executive Session ended at 4:50 pm.

7. Adjourn

Shirley entertained a motion to adjourn. Bobbie moved to adjourn. The motion was seconded by Cindy. The meeting was adjourned at 4:52 pm.